



Spring Valley Lake Association
13325 Spring Valley Parkway
7001 SVL Box
Spring Valley Lake, CA 92395-5107

EQUESTRIAN BOARDING AND/OR TRAINING AGREEMENT

All new and current horse boarders must fill out the entirety of this agreement once per year.

NAME OF OWNER _____ NAME OF HORSE _____

ACCOUNT # _____ HOME PHONE _____ WORK PHONE _____

EMAIL: _____ EMERGENCY PHONE _____

PHYSICAL ADDRESS _____

MAILING ADDRESS (if different from physical address) _____

HORSE INFORMATION:

BREED _____ AGE _____ COLOR(S) _____

GENDER _____ HEIGHT _____ REG. NO _____ VALUE _____

MARKINGS _____

CONDITION, OBVIOUS DEFECTS OR SPECIAL MARKS _____

HORSE INSURANCE COMPANY* _____

PHONE NUMBER _____ POLICY NUMBER _____

VET'S NAME _____ PHONE NUMBER _____

SPECIAL INSTRUCTIONS _____

*Horse Insurance optional.

Board fees are due on the first (1st) of each month and delinquent after the fifth (5th) of each month. An additional 10% late fee will be due and payable on the 6th of the month. The Association does not send out any statements or reminders regarding Equestrian Stalls; it is the property owner's own responsibility to keep track of due dates.

It is the responsibility of tenant members to keep track of their tenant membership and keep it current. Any tenant member with canceled or expired membership past fifteen (15) days will be asked to vacate their stall(s) immediately.

Any member that becomes past due will be asked to vacate their stall(s). Members that do not vacate in their allocated time will have their horse(s) removed from their stall(s) by Spring Valley Lake Association with the help of animal control.

Payment is made in the form of a check or money order in the Association Office. If a member's check is returned for non-sufficient funds, only a money order will be accepted as payment for the duration of stall usage, with no exceptions.

A waiting list is available and holds a maximum of ten (10) people, however, please be advised that stalls do not become available often.

Association Office – 760.245.9756
Public Safety – 760.245.6400
Fax – 760.245.3076
Website – www.svla.com

EQUESTRIAN BOARDING AND/OR TRAINING AGREEMENT

All new and current horse boarders must read and sign the entirety of this agreement once per year.

The owner agrees to:

1. Pay all boarding and training charges in accordance with our current SVLA approved rate sheet by or on the first of each month. Spring Valley Lake Association, their successors, agents or assigns shall have and is hereby granted a lien for any and all unpaid boarding and other charges resulting from boarding and/or training of said horse or horses.
2. Any member that becomes five (5) days past due will be asked to vacate their stall(s) immediately. Members that do not vacate in their allocated time will have their horse(s) removed from their stall(s) by Spring Valley Lake Association with the help of animal control.
3. If the animal becomes ill or is injured, the owner shall be notified at the above telephone numbers for instructions. If the owner cannot be informed or does not answer the notice, and the horse's health requires immediate action, Spring Valley Lake Association, their successors, agents, or assigns shall have the right to use their best judgment regarding measures to be taken for the welfare and health of the horse or as stated in the emergency treatment consent form.
4. The owner of the horse shall pay any medical fees incurred, and Spring Valley Lake Association, their successors, agents, or assigns shall have no liability therefore. Any medical expenses paid by the association, or its agents, in an emergency situation are required to be reimbursed by the horse owner as soon as possible.
5. Spring Valley Lake Association, their successors, agents, or assigns, shall not be liable for any damage which may occur from any cause or as a result of fire, theft, running away, state of health, injury to a person, horse or property of an owner.
6. Owner agrees to abide by all rules and regulations (R&R sections 10-13) of the equestrian center/stalls and bridle trails.
7. Owner agrees to keep all immunizations current and to have the horse tube-wormed and his teeth checked at least once a year. Boarders must provide the current immunization no more than fifteen (15) days after the previous record expires, otherwise, they will be asked to vacate their stall(s).
8. Owner agrees to assume all responsibility and risk arising out of engaging or participating in equestrian activities at the Spring Valley Lake Equestrian Center and to hold all teachers, counselors, trainers, and employees harmless from all damages or liability for any injury to a person, horse or property arising from any reason whatsoever.
9. All boarding horses will be fed a choice of alfalfa hay or short stem Bermuda grass. The Equestrian Centers' hay room will be kept locked at all times; any boarder/resident needing access to hay must contact maintenance or if it is after working hours, public safety. Any boarder needing extra hay for travel, or such can submit a Feed Request Form for approval. Once approved, a bin of hay will be placed outside their stall(s).
10. Any extra care of horses required, the owner will be charged accordingly.

11. Owner agrees to complete a Weekly Stall Safety Inspection form.
12. Any problems or concerns from the Owner must be addressed to the Maintenance Supervisor or the Administrator.
13. Spring Valley Lake Association, their successors, agents, or assigns may exercise its lien rights and 10 days after written notice to the owner at the address given, Spring Valley Lake Association, their successors, agents, or assigns may dispose of said horse for the unpaid charges at private or public sale and the owner waives all other legal notice. In the event the sale does not secure a price sufficient to pay costs and charges, the owner shall be liable for the difference. Any sum realized over and above costs and charges shall belong to the owner.
14. In the event someone other than the owner calls for the horse, such person must have written authority signed by the owner to obtain the horse.
15. The undersigned hereby agrees to indemnify and hold harmless Spring Valley Lake Association, their successors, agents, or assigns, from all cost, loss, obligation, liability, and claims for damages by reason of any injury to any person or persons, or property, including the undersigned, while using the Spring Valley Lake Association Equestrian Center facilities or while on equestrian trails.
16. Should the horse become sick or injured, the owner must notify the Association immediately, and provide a veterinary report, stating the condition of the horse and any medications, or treatments being done to rectify the sickness or injury. If the sickness is contagious the horse must be removed from the equestrian stall/center immediately. The horse is not allowed to return to the equestrian stalls/center until the veterinarian presents a release report.
17. If an employee or boarder/resident complains about an extremely aggressive horse this will be documented and immediately followed up on. A horse that is charging employees when they are in the stall, backing up trying to kick, or striking the barn keeper while cleaning stalls is not safe and is not permitted in the Equestrian Center for the safety of others.
18. **RIGHT TO REFUSE SERVICE** - Spring Valley Lake General Manager reserves the right to refuse service or cancel a boarding contract at any time.
19. **UNFORESEEN CIRCUMSTANCE** - An unforeseen circumstance does not relieve SVL members or tenant members of any payment obligations. Unforeseen circumstances include but are not limited to natural disasters, labor disputes, civil disturbances, acts of war, acts of God, accident, and pandemic.

I have read and agree to abide by the SVLA rules and regulations listed above and in the SVL Rules and Regulations Packet.

Signature of Horse Owner (member/tenant member)

Date

EQUESTRIAN IMMUNIZATION FORM

Spring Valley Lake Association property owners maintaining horse(s) on their property or boarding with the Equestrian Center must file, each year, documentation (shot records) with the Association by the EXPIRATION date of the previous record for your horse(s) immunization against disease per Spring Valley Lake Association and current veterinarian recommendations for this area.

Immunizations required are as follows:

- 1) Eastern Equine Encephalitis
- 2) Western Equine Encephalitis
- 3) Tetanus
- 4) Rhinopneumonitis
- 5) Influenza
- 6) Distemper-Strangles
- 7) Potomac Horse Fever (optional, only needed if vet recommends)
- 8) West Nile

Owner Information:

Property Owner Name _____ Account # _____

Physical Address _____ Email _____

Mailing Address (if different from physical address) _____

Home Phone _____ Work Phone _____ Cell Phone _____

Emergency Information:

Emergency Contact _____ Phone _____

Veterinarian _____ Phone _____

Horse Name _____

Immunizations:

Date Given:

- 1) Eastern Equine Encephalitis
- 2) Western Equine Encephalitis
- 3) Tetanus
- 4) Rhinopneumonitis
- 5) Influenza
- 6) Distemper-Strangles
- 7) Potomac Horse Fever (optional)
- 8) West Nile

I AGREE TO KEEP ALL IMMUNIZATIONS CURRENT AND TO HAVE THE HORSE TUBE-WORMED AND ITS TEETH CHECKED AT LEAST ONCE A YEAR.

OWNER SIGNATURE: _____

DATE: _____

Voluntary Evacuations Procedures

Equine Emergency Contacts

Owner: _____

Address: _____

City, State, Zip: _____

Phone 1: _____

Phone 2: _____

Email: _____

If owner is unavailable, contact:

Name: _____

Phone: _____

Veterinarian

Name : _____ Alternative: _____

Phone 1: _____ Phone 1: _____

Horse Name-	Description-	Special Concerns-	Stall Number-
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Emergency Treatment Consent Form

In the event of a veterinary emergency involving your horse, every effort will be made to contact you regarding your horse's current situation. If, however, decisions need to be made and procedures need to be performed in your absence, this form will serve as a GUIDELINE for the treatment of your horse. I, _____, as the owner of the horse known as _____, stabled at Spring Valley Lake Equestrian Center, do give my permission for the veterinarian to perform services on the above named horse in my absence. I appoint _____ to make medical decisions regarding my horse's care in the event that I am unreachable. They can be contacted at _____. The doctors may use their best judgment in determining if my horse can be saved within a reasonable medical probability and financial practicality with a cost cap of \$_____. I agree to assume full financial responsibility for these services.

My horse _____ IS or _____ IS NOT insured. Type: _____ Major Medical _____ Surgical
_____ Mortality _____ PreventiCare

Company: _____

Policy Number: _____

Contact Name and Telephone Number: _____

I _____ WOULD or _____ WOULD NOT want my horse hospitalized if necessary for emergency treatment. or surgery if the veterinarian, in their professional opinion, conclude that my horse would benefit from this emergency hospitalization or surgery.

My preferred veterinarian is _____

Second Choic veterinarian is _____

Comments/Instructions: _____

Signature: _____

Name: _____

Date: _____



TRAILER #: _____

SLVA TRAILER REGISTRATION

Date _____

Owner Name _____ Street Name _____

Home Phone _____ Cell Phone _____

Email: _____

TRAILER INFORMATION

License Plate _____ Color _____

____ SVL (Trailer Owner) agrees to assume full responsibility for his or her trailer. The Association assumes no responsibility.



Spring Valley Lake Association
760.245.3076
13325 Spring Valley Parkway
7001 SVL Box

EQUESTRIAN STALL WEEKLY SAFETY INSPECTION

DATE _____ STALL # _____ NAME OF OWNER _____ NAME HORSE _____

NO ISSUES HAVE BEEN FOUND

☐

I HAVE FOUND ISSUE

☐

COMMENTS/CONCERNS YOU WOULD LIKE TO ADDRESS: _____

SIGNATURE OF HORSE OWNER(MEMBER/TENANTMEMBER) _____

Welcome to the Spring Valley Lake Equestrian Center

Our goal is to provide a safe and comfortable environment for you and your horse(s). Should you have questions or concerns, please call the SVL Association office at **760-245-9756**, or ask for assistance from the EQ barn staff. Should you need to report an accident or breach of SVLA rules and regulations, please contact the public safety department at **760-245-6400**. An emergency phone is located to the right of the gates to the main arena, should you need immediate assistance from the fire department or in case of a medical emergency.

Please adhere to the following guidelines located below to assure the safety and enjoyment of our fellow boarders and horses:

STALLS: your assigned stall(s) will be in the main barn, the shed-row barn, or the 3-stall barn (see map). After completing the boarding agreement and providing a record of annual shots, the stall(s) will be unlocked by the EQ barn staff. A water barrel will be provided and placed in the outside corral area.

TACK ROOMS: there are two large tack rooms available for your use, located at the east end of the Main and Shed-row barns. The combination to the locks is located near each tack room and will be shown to you. *NOTE:* each horse is allocated a set of saddle racks (upper and lower) and use of the space on the floor below those racks. (DO NOT use permanent marker on Association property to identify your belongings) Additional supplies may be stored in a covered container outside the assigned stall(s).

FEED ROOM: available to store feed supplements and medications ONLY. There is a limited amount of space, please be considerate of your fellow boarders when placing your items. ALL BAGGED FEED MUST BE KEPT IN A SEALED CONTAINER to mitigate the possibility of rodents.

HAY ROOM: the equestrian center hay room is to be used as storage for hay only and will be kept locked at all times. Any boarder needing access to the hay room will need to contact EQ barn staff, maintenance, or if it is after working hours, the public safety department.

BARN ASILE: MUST BE KEPT CLUTTER FREE to assure safety while cross tying, shoeing, and general use. There are hangers at each stall for halters, manure forks, etc. a large (rounded corner) enclosed box may be placed in front of your assigned stall(s) to house additional supplies. If supplemental hay is needed, a maximum of two hay bales may be stacked at the front of the stall; however, barn doors are kept open in most weather, so there is a chance of blowing wind. Do not close the barn doors at night (unless extreme wind or rain) or turn off lights when you leave.

If your horse should urinate or leave manure in the barn aisle, please clean it up. If your Farrier leaves the premises without cleaning up the hoof shavings and residue, please sweep it up.

USE OF ARENA AND ROUND PENS: two round pens are located at the north end of the barn; a large (upper) turnout and a main exercise arena are also available. Signs are posted near these areas listing the rules of use. Please be considerate of others to assure everyone gets the same opportunities to exercise their horse(s). if you place ground poles, barrels, etc. in the arenas, please remove them when finished.

WASH RACK AREA: there are five separate wash racks opposite the hay barns. The furthest has cross ties equipped with hot water only. Please wind-up hoses following use and remove empty containers. A manure fork and trash can are next to the long hitching rail for this purpose.

Please read sections 10-14 in the SVLA rules and regulations for additional information. This document is available online at www.svla.com

NOTE: THE EQ BARN BELONGS TO ALL OF US, PLEASE DO YOUR PART IN KEEPING IT NEAT AND SAFE. If you notice any repairs that need to be made, please notify the association immediately.



Spring Valley Lake Equestrian Center

General Boarding Information

Boarding Requirements:

- Current SVL property owner or tenant member must own the horse
- Current boarding agreement and shot record on file at the association office.

Prices:

- Daily rate: \$20.00
- Monthly rate: \$350.00

Payments are due by or on the 1st of every month; a 10% late fee will be assessed after the 5th of the month. Stalls can be reserved 2 weeks in advance (section 13.6 Rules & Regs); a deposit must be paid at the time of booking.

Feeds:

- Water
- Horses are fed 3 times a day (7am/11:45am/4:45pm)
- Choice of short stem Bermuda Grass or Alfalfa (just write on dry erase board)
- Mucking of stall

Located at the Equestrian Center:

- Hot Walker
- Main area
- 3 tack rooms
- Horse wash area
- Additional arena/turnout
- 1 large round pen
- 1 small round pen



Spring Valley Lake Association
13325 Spring Valley Parkway
7001 SVL Box
Victorville, CA 92395-5107

Dear horse boarder,

We are now requiring all horse trailers that are kept at the EQ center parking lot to be registered through the Association office and stickered for identification. This will allow the Association track and monitor the trailers that are permitted to be stored at the EQ center. As before this permitted parking is included with your boarding fee and only available for members boarding a horse.

This process is simple but will require you to fill out a simple form at the Association office with your information and trailer information (license plate, color). You will receive a sticker that will need to be placed in a visible location on the trailer tongue as shown below.



Association Office – 760.245.9756
Public Safety – 760.245.6400
Fax – 760.245.3076
Website – www.svla.com



SPRING VALLEY LAKE EQUESTRIAN ESTATES E.Q. CENTER

**WE TAKE PRIDE IN OUR BARN!
and
WE APPRECIATE THE SVLA STAFF
AND EACH OTHER!**

SIMPLE BARN RULES

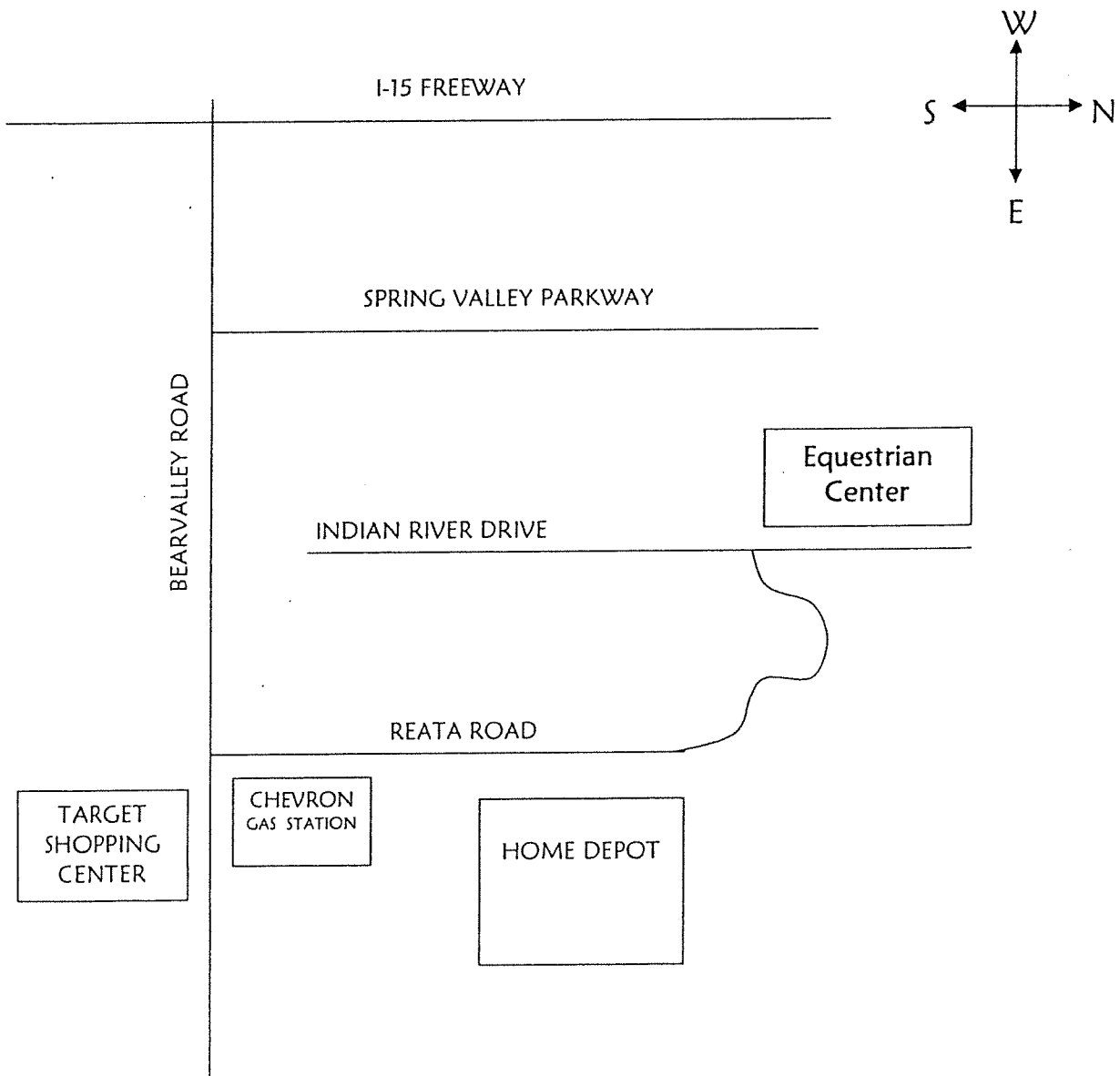
1. If you open it.. CLOSE IT!
2. If you turn it on... TURN IT OFF!
3. If you unlock it... LOCK IT!
4. If you break it... ADMIT IT!
5. If you can't fix it... CALL IN SOMEONE WHO CAN!
6. If you borrow it... RETURN IT!
7. If you make a mess... CLEAN IT UP!
8. If you use it... TAKE CARE OF IT!
9. If you move it... PUT IT BACK!
10. If it belongs to someone else, GET PERMISSION TO USE IT!
11. If you don't know how to operate it... LEAVE IT ALONE!
12. If it's not broke... DON'T FIX IT!
13. If it will brighten someone's day... SAY IT!
14. If you fall off... GET BACK ON!

Thank you, everybody, for your compliance.

Spring Valley Lake Association Equestrian Center

Directions

From the I-15 exit Bear Valley Road and turn east. Drive approximately 6 miles to Reata Road and turn left/north. Continue on Reata Road until street ends at Indian River Drive. Turn right/north onto Indian River Drive. The Equestrian Center is located on the left side 12660 Indian River Drive, Apple Valley Ca 92308.





Bridle trail

Catalina Rd

Drive through Entrance

3 Stall Barn

Emergency Stall Barn

Hay Barns

Wash Racks warm water

Drive through Entrance

Shetland Rd

Shetland Rd

LG Round Pen

Feed room

Main Barn

Tack room

SM Round Pen

Shed Row Barn

Tack room

Main Exercise Arena

Upper Turnout Arena

EQ clubhouse
rentable

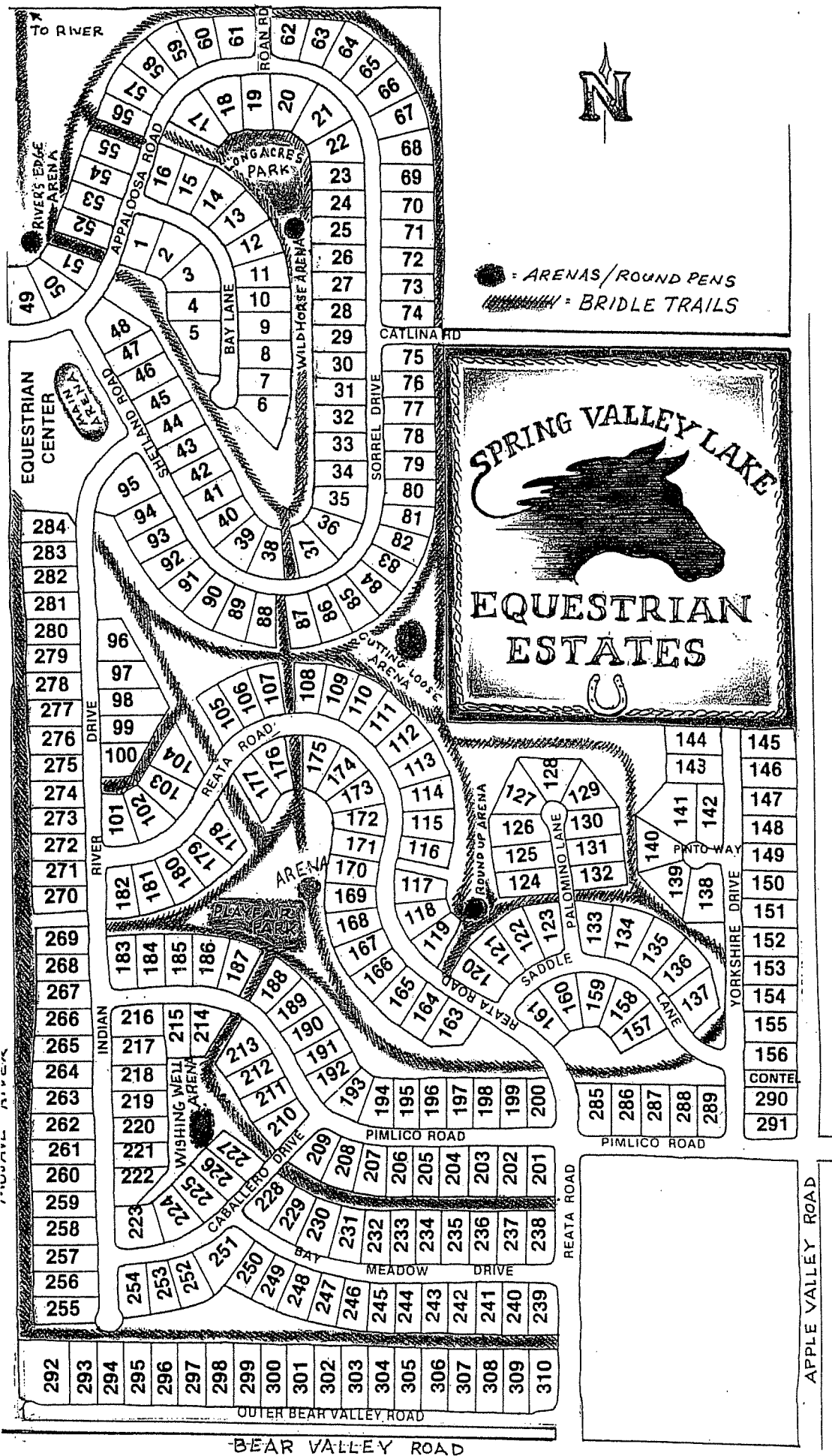
EQ boarding horse trailer parking
permit required

EQ clubhouse parking lot

12660 Indian River Dr.

Indian River Dr

Google Bridle trail



Spring Valley Lake Association

Rules and Regulations

10. EQUESTRIAN BRIDLE TRAILS AND PARKS IN SVLA ESTATES

10.1. The bridle trails consist of approximately 58 acres of improved trail area for horseback riding that meanders throughout the Equestrian Estates properties. Additionally, there are several areas within the trail space developed as small, neighborhood parks.

10.2. The bridle trails in Tract 8032 of Spring Valley Lake are not open to the general public but are a reserved amenity for Spring Valley Lake property owners, associate members, and their guests.

10.3. Boarders of a horse at the Equestrian Center and those residing in the Equestrian Estates (Tract 8032), and their bona fide guests, may ride on the private trails.

10.4. Horses are to be confined to permissible riding areas only; horses may not cross or otherwise trespass on the private property of others unless written permission from the owner of said property is obtained.

10.5. No abuse of any kind upon animals will be tolerated. If a violation occurs, a citation may be issued and/or the matter will be referred to Apple Valley Animal Control.

10.6. No one under the age of eighteen (18) will be allowed to ride on the Spring Valley Lake bridle trail system or at the Equestrian Center unless a parent or guardian has signed a release form and forwards the release form to the SVL Association office.

10.7. Dogs are not allowed on SVL bridle trails. Any person found on the bridle trail with a dog (whether leashed or unleashed) may be subject to citation from SVLA. Loose dogs found on any SVLA property will be reported to Apple Valley Animal Control.

10.8. No debris or storage of any articles or equipment shall be allowed on bridle trail or park areas.

10.9. All private corrals, shelters or barn areas must be kept in a reasonably clean and orderly condition at all times. Manure-free stalls, shelters and corrals are essential to prevent horses from becoming infected with the infective stages of strongyles and so consequently prevent parasitic infestation.

10.10. Manure from property owners' corrals and shelters may not be dispensed onto trails. Manure must be removed from property owners' corrals a minimum of once a week (twice a week from shelters and stables during summer months) and hauled away weekly. Property owners may obtain additional containers from the local trash service.

10.11. Other than official Association vehicles, no motor vehicles are permitted on the bridle trails except those used in cleaning, grading or maintaining the trails and vehicles needed for equestrian-related activities such as mobile veterinarian vans, farriers, hay delivery, manure removal, etcetera.

10.12. No joy riding of any motor vehicles will be allowed, including cars, trucks, motor bikes, cycles, ATVs, etcetera. Violators will be reported to Spring Valley Lake officers which may result in a SVLA citation and/or the matter being turned over to the Sheriff's Department.

10.13. No walking, jogging, or bicycles permitted on equestrian trails.

10.14. Equestrian Estates residents maintaining horse(s) on their properties or boarded at the Equestrian Center must file documentation with the Association by April 30th of each year to show their horse(s) have been immunized against disease per SVLA and current veterinarian recommendations for this area. Owner(s) agree to keep all immunizations current and to have the horse(s) paste-wormed every three months, and its/their teeth checked annually. Immunizations are as follows:

10.14.1. Eastern Equine Encephalitis

10.14.2. Western Equine Encephalitis

10.14.3. Tetanus

10.14.4. Rhinopneumonitis

10.14.5. Influenza

10.14.6. Distemper – Strangles

10.14.7. Potomac Horse Fever

10.14.8. West Nile

10.15. The use of Playfair and Longacres Parks is governed by Section 8.0 of these Rules and Regulations.

Spring Valley Lake Association Rules and Regulations

10.16. Corrals and shelters are mandatory if horses are maintained on the property. (Please note that additional rules pertaining to horse shelters may be found within the Architectural Policy Manual).

11. EQUESTRIAN CENTER RULES

11.1. The Equestrian Center consists of a clubhouse with lounge and patio, office and on-site, live-in quarters for the EQ Center caretaker; show arenas with spectator seating and judging pavilion; boarding barns with attached outside corral areas, additional outside corrals; exercise rings, hot walker; wash rack area with hot and cold water; tack rooms, changing rooms and restrooms, a meeting room with kitchen facilities; and ample parking.

11.2. Hours of Operation - The barn in the Equestrian Center is available to residents who are boarding a horse 24 hours a day to tend to the horse(s). The closing time for all other Association amenities is 10:00 PM. Special events, with the approval of the Association, may require the closing of the Equestrian Center to general use. Exterior lights are to be turned off by 11:00 PM unless otherwise authorized by the Association. Shows and/or trail events may vary from these hours. All events planned for the Equestrian Center must be presented to the Association office at least 15 days prior to the event.

11.3. Smoking is only allowed in those areas deemed appropriate under current state law and local ordinances. (See section 1.22)

11.4. Tack rooms will be locked during non-business hours. Neither the Spring Valley Lake Association nor the Equestrian Center manager is responsible for any theft or losses. Locking saddle, to saddle rack, and locking tack box, is the responsibility of the owner.

11.5. Veterinary Call - All boarded horses are subject to veterinary call at any time Spring Valley Lake Equestrian Center staff deem it necessary in accordance with boarding contract. The horse's owner will be notified as soon as possible. Any charges will be billed directly to the owner.

11.6. Clubroom Rental - The clubroom may be rented to property owners and Associate members who have completed and filed out a facility rental agreement. The clubroom and patio area must be left in a clean, orderly condition. Trash must be properly disposed of in bins that will be provided.

11.7. Attire - It is mandatory for anyone riding horses at the Equestrian Center to be dressed in proper attire for the type of riding being done.

11.8. Stallions - No stallions will be permitted to board at the Equestrian Center, however, colts up to 2 years of age are permitted.

11.9. Kicking Horse - Any horse that is known to kick must have a red ribbon tied to the tail at all times while being ridden on the Equestrian Center premises or any other Association property.

11.10. Permission to Ride - No horse on Equestrian Center property may be ridden by anyone other than the owner(s) unless a written release is filed in the Association office by the owner(s), in person. All responsibility rests upon the owner/s of the horse for the animal, rider and Association property. All handling and riding of horses is done at owner(s) and/or riders' risk.

11.11. Guest Passes & Damages - A guest at the facility may not ride alone and must be accompanied by a member of the Association. If damages beyond normal wear and tear are incurred because of the conduct of a boarder or guest of boarder, or resulting from the boarded animal, all costs for repair will be the responsibility of the owner of the horse.

11.12. Rules - All posted arena rules must be obeyed at all times. i.e. NO SMOKING, NO ENTRY BEYOND THIS POINT, etcetera.

11.13. No riding is allowed inside the barns.

11.14. No horses will be left on hot walker unattended.

11.15. No horses will be left unattended in wash rack, on tie rails, or in cross ties. Maximum time for each horse in wash rack is 45 minutes.

11.16. No bicycles, motorcycles or ATCs are allowed in the stable area.

11.17. All dogs are to remain on a leash, at all times, on Equestrian Center premises.

Spring Valley Lake Association

Rules and Regulations

12. EQUESTRIAN CENTER ARENA RULES

- 12.1. Riders must enter and exit arena at a walk.
- 12.2. Use common sense and courtesy at all times.
- 12.3. Riders shall call "heads up" when jumping over obstacles only when needed, i.e. warning is needed due to crowded conditions etc., to ensure safe jump.
- 12.4. Slower horses shall ride toward the middle, faster horses close to rail.
- 12.5. When more than one rider is in arena, riders will pass left to right (counterclockwise).
- 12.6. Longeing may be done in main arena if there is room and in exercise arenas.
- 12.7. No horses shall be turned loose in any arena if riders are present.
- 12.8. Any horses turned loose to free exercise in any arena at the Equestrian Center may not be left unattended for more than 20 minutes.
- 12.9. No standing or sitting on arena walls.
- 12.10. Horse Shows - Main arena closed prior to shows for a reasonable period of time for preparations.
- 12.11. Minors under the age of eighteen (18) may not use the Equestrian Center without adult supervision unless a parent or guardian has signed a release form and it is on file in the Association office.
- 12.12. Rules may be changed or additions made periodically. Always check posted rules as all rules are for rider safety.
- 12.13. Turn Out Arena - Maximum time use for the arena is 30 minutes unless otherwise posted. If another party wishes the use of the arena, you must remove your horse within 10 minutes of such a request, providing you have already had the use of the arena for approximately 20 minutes. Otherwise, you will have 20 minutes in which to remove your horse from time of request. Riders have priority to use the main arena.

13. EQUESTRIAN CENTER BOARDING

- 13.1. Only property owner(s) and/or paid tenants are permitted to enter into a contract to board horse(s) at the SVLA Equestrian Center facility.
- 13.2. Right to Refuse Service - Spring Valley Lake General Manager reserves the right to refuse service or cancel a boarding contract at any time.
- 13.3. Eviction - A boarded horse which has been asked to vacate must be removed from the premises within forty-eight (48) hours. Thirty (30) days after notification to owner(s), failure to comply with eviction requirements may result in boarding fine of one hundred dollars (\$100) per day and/or horse(s) being sold to pay fees.
- 13.4. Monthly Boarding fees - Boarding fees shall be established annually in accordance with the Spring Valley Lake Association Fee Schedule. The SVLA Board of Directors, with recommendations from the Equestrian Estates Committee, may revise the monthly (30 day cycle) boarding fees at the Equestrian Center.
- 13.5. Daily Boarding Fees - The daily fee for boarding transitory horses will be set at 150% of the pro-rated monthly fee in accordance with the current monthly fee schedule. Failure to pay boarding fees to SVLA or its designated agent will result in notification to owner(s). Horse(s) will be sold after sixty (60) days to satisfy back boarding fees and any additional encumbered charges.
- 13.6. Reservations - Reservations for stall rental may be made no more than two weeks in advance. A non-refundable 25% deposit must be submitted at the time of the reservation.
- 13.7. Temporary Boarding Requirements.
 - 13.7.1. No stall will be made available or held at a lesser amount due to a horse vacating for training. The full monthly rental will apply if the stall is to be retained.
 - 13.7.2. Notwithstanding an emergency situation, no horse may occupy a stall without a current vaccination record on file at the Association office.
- 13.8. The act of live breeding of a Stallion to a Mare on association property for any purpose is strictly prohibited.

Spring Valley Lake Association Equestrian Center Policies and Procedures Manual

Objective: the purpose of this Policies and Procedures Manual is to ensure that all employees and all boarders have a clear understanding of the duties that are to be completed as well as how incidents will be handled. This will provide an outline for the great care that is standard at SVLAEC.

Section 1 – Feeding

- 1.0- Horses are to be fed three (3) times daily at the following times: 7 am, 11:45 am, and 4:45 pm. It is essential that these feeding times are met. Feeding instructions for each horse are located on the stall placard as well as the hard copy folder kept in the feed room. All feeding changes are to be reported to the office so each record is kept up to date. Reporting feed changes to the office is the responsibility of the owner.
- 1.1- All employees will be able to identify the difference between Alfalfa and Bermuda as well as identify problems such as mold or foreign objects present. They are to set the contaminated feed aside and notify the Barn manager immediately.
- 1.2- A flake of hay is based on weight; each flake should weigh approximately 10lbs. Employees are not going to weigh every flake at feeding times but will be able to identify the correct approximate weight when feeding. This will ensure each horse is getting fed the same amount no matter who is feeding.
- 1.3- Feed is to be placed in the feeder unless otherwise instructed by the owner.
- 1.4- If there is leftover hay in the feeder or stall do not continue to add more feed. Contact the owner immediately if the horse is not eating correctly before adding more hay.
- 1.5- Prepare for each feeding. When you have completed the AM feeding get the lunch feeding prepared in the wheelbarrows. After Lunch prepare the PM feeding in the wheelbarrows. After the PM feeding prepare the AM feeding in the wheelbarrows.
- 1.6- If there is any chance of rain, snow, or hail cover the hay room to protect the hay. Wet hay goes bad fast. In case of hay getting wet inform the barn manager immediately.

Section 2 – Waters

- 2.0- All horses must always have access to fresh/clean water. If it is not water that you as a person would want to drink, it should not be given to the horses.

- 2.1- Check and fill the water a minimum of twice daily: AM and PM. If it is dirty (has change in color, manure, urine, or other foreign bodies other than what the water net can remove) scrub it, dump-it, and refill it.
- 2.2- ALL water buckets will be scrubbed and dumped twice weekly, or as needed in-between. The left side of the barn and 3 stall row is to be done Monday and Thursday. The right side of the barn and shed row is to be done on Tuesday and Friday.
- 2.3- If a horse is dumping their water bucket regularly then it needs to be secured. Secure water bucket by drilling two small holes in the top and tying it to the fence. It will need to be retired after every cleaning. Make sure not to leave ends of the twine or rope loose for the horse to chew.
- 2.4- If a horse does not seem to be drinking water (i.e., the water level is not lowering) notify the owner immediately.

Section 3- Cleaning Stalls

- 3.0- All stalls are to be cleaned daily. Stalls should be cleaned in the morning.
- 3.1- Remove all manure and urine spots. Rake stall and clear the stall mats under the feeder.
- 3.2- Remove excess hay that is on the ground. If you notice a horse consistently has extra hay, this is a sign of not eating; the owner must be notified immediately.
- 3.3- If you notice the lack of manure in a stall notify the owner immediately.
- 3.4- Remove manure piles that the owner may have placed on the outside of the stall.
- 3.5- in the case of an extremely aggressive horse and entering the stalls becomes dangerous, contact barn management immediately. Arrangements will be made immediately.
- 3.6- Add sand as needed to stall(s). in case of flooding, trench stall appropriately. If a dry stall is available contact the owner to seek permission to relocate horse.
- 3.7- Scan stall for sharp edges, holes, etc. Fix immediately or contact barn management.

Section 4 – Grounds Upkeep and Arena Maintenance

- 4.0- Main Arena and Round Pens on site will be groomed daily. Turn Out/Upper arena will be groomed twice weekly. Round Pens/Arenas located on bridle paths will be groomed once monthly.
- 4.1- Arenas will be watered daily unless there has been rain.

- 4.2- Barn aisle is to be cleaned a minimum of once daily. Use the blower to remove excess hay and debris then dispose of it. If there is a horse in the barn aisle wait until the aisle is clear before doing this.
- 4.3- Rake area in front of Shed Row barn daily to keep clear of debris.
- 4.4- Weeds are to be removed as needed.
- 4.5- Check wash racks daily for proper drainage, cleanliness, and leaking hose bibs.
- 4.6- Check tie rails and cross ties in the barn weekly for safety. If any issues are noted advise barn management immediately.
- 4.7- Use a blower to clean sitting areas around the main arena a minimum of twice weekly. Make sure the arena is vacated before doing so.
- 4.8- Maintain Fly Spray system during the months it is in use.
- 4.9- Use a tractor to even out commonly walked paths monthly. For example, the dirt walkway between the barn and the arena.
- 4.10- If something is broken address it immediately. Don't turn a blind eye. Contact maintenance so they can fix it.
- 4.11- A 'Stall Safety Inspection Checklist' must be completed for each stall weekly and turned in to your supervisor.

Section 5 – Sick and/or Injured Horses

- 5.0- It is ultimately the owner's responsibility to care for any issues with their horse. However, barn keepers will practice due diligence to notify the owner of any problems we find.
- 5.1- Notify the owner immediately if a horse is thrashing on the ground, laying down and not interested in feeding times, bleeding, major wound, excessive discharge from nose/eyes/mouth, not eating or drinking, not voiding, limping, or excessively sweating in the stall.
- 5.2- In the case of a loose horse, employees are first to safely catch the horse and put him/her away. Then notify the owner.
- 5.3- In the case of a cast horse, employees are first to attempt to free the horse. Call for help if needed, then notify the owner. If there is time and it is safe to notify the owner while waiting for help, the employee will call the owner.
- 5.4- In the circumstance that a horse is sick or injured severely and the owner cannot be contacted, barn management will contact the emergency vet at the owner's expense in compliance with the emergency consent form that is on file in the association office.

- 5.5- Employees are not the blanket or unblanket horses. However, if they find a horse with a blanket falling off, they will attempt to fix the blanket or remove it, then notify the owner.

Section 6 – General Information

- 6.0- Any time an employee contacts an owner they will also immediately notify the barn manager so communication can be documented in the horse's file.
- 6.1- It is the responsibility of the owners to notify the barn manager of all feed changes and when a horse will be gone so it can be documented in the file. Writing on the whiteboard in the barn is not adequate. THESE ITEMS MUST BE DOCUMENTED.
- 6.2- Employees shall check their email daily for any new changes such as feed, stall changes, new horses coming in or out, and a horse's expected absence. If there is a note of change on the whiteboard, employees will check with the barn manager first.
- 6.3- Employees will always use good judgment. When in doubt, ask.
- 6.4- If an employee is doing a task that is spooking a horse while the horse is being handled, they will stop until it is safe to continue.
- 6.5- In case of suspicious activity on-site, employees will immediately notify the barn manager and the public safety department.
- 6.6- If a barn visitor is feeding horses or entering stalls, employees will politely ask them to stop. If the visitor doesn't comply the employee will contact the public safety department immediately.
- 6.7- If an employee has any reason to believe that a horse has been fed something potentially dangerous or something not intended to be eaten, the employee will contact the owner and barn manager immediately.
- 6.8- If any parasites are visually seen in the horse's manure employees are to contact the barn manager immediately who will then contact the owner.
- 6.9- In case of an emergency resulting in an evacuation, please refer to the Emergency Evacuation Plan.
- 6.10- All employees will be able to safely halter and lead a horse as well as have a basic understanding of horse behavior, including signs of stress, aggression, or fear.

Management Procedures

Objective: This will give an outline of how to handle day-to-day operations as well as problems in the equestrian center.

- 1.0- All horses shall have a file in the association office. In this file there will be the boarding agreement, updated owner information, pictures of all four (4) sides of the horse to record the condition of the horse and for emergency situations, current feed instructions from the owner, any special instructions from the owner, an emergency care document, and a place to document all conversations with the owner(s). Documentation is key in protecting the horse, owner, and the association.
- 1.1- Any changes to a horse's feed, stall, or condition will be emailed daily to the barn keeper. It is the owner's responsibility to notify management.
- 1.2- The horse information binder (located in the feed room) will be updated weekly with any changes. This binder is important in case of an emergency.
- 1.3- If an employee or boarder/resident complains about an extremely aggressive horse, it must be documented and immediately followed up on.
- 1.4- All barn keepers will have access to safety training and basic horsemanship and barn keeping skills.
- 1.5- If a horse is reported to have visible parasites (worms, maggots, larva) on them or in its manure, barn management shall notify the owner immediately. The owner will be required to have their horse treated by a veterinarian within 48 hours and provide management with documentation from the vet.
- 1.6- All payments, reservations, and barn rules as outlined in the boarding agreement will be enforced.
- 1.7- The barn manager will order Bermuda and Alfalfa from the committee-approved hay dealer when the barn gets down to 30 bales. The supplier will deliver 2-4 bales for approval prior to delivering the complete order. The current supplier is *Gary Dickens Trucking*.

Daily / Weekly / Monthly Checklist

This checklist is to be kept in an onsite binder. Employees are to complete the checklist as items are completed. Barn Manager will collect the checklists weekly. This will keep a clear record of duties that have been completed. Employees are to initial and date when completed.

Daily

AM Feeding _____
AM Water Check _____
Main Arena/Round Pens: Watered & Groomed _____
Barn Aisle Cleaned _____
Stalls Cleaned _____
Lunch Feeding _____
Afternoon Water Check _____
Rake areas in front of Shed Row barn _____
Manure loaded in Dumpster _____
Wash Racks/Horse Bibs Cleaned _____
Complete Stall Chart to Send to Office _____
PM Water Check _____
PM Feeding _____

Weekly

Complete scrub and refill all waters as follows:

Left side of barn and 3 stall row is to be done Monday and Thursday _____
Right side of barn and Shed Row is to be done Tuesday and Friday _____
Groom turnout/upper arena twice weekly _____
Check all tie rails and cross ties _____
Use a blower to clean seating area around the main arena, twice weekly _____
Empty all trash cans, twice weekly _____
Maintain Fly Spray system as needed _____
Remove any weeds on the property _____
Turn in hay count to barn manager _____

Monthly

Check emergency evacuation kit _____
Make sure new task sheets are located in the employee binder _____
Use tractor to groom dirt walkways (in between barn and arena) _____

“Voluntary Evacuation Procedures

**To be run by a committee of selected
owners/boarder/EQ members”**

General Information

- It is ultimately the boarders choice to decide when and where to evacuate their horses. However in many cases boarders/owners may not be onsite to handle evacuation. Or they may not have access to a trailer. There will be a committee of 3 individuals who will make the call as to needing to evacuate or to shelter in place and to deem the situation safe for horses to return. This committee shall consist of the barn supervisor and 2 owners/boarders/EQ members. Majority vote determines.
- It is encouraged to hold a emergency evacuation drill at least once yearly.
- In case of evacuation horses will go to Victorville Fairgrounds. If they are full or in the disaster path Hesperia Lakes Equestrian Camp.
- Identify a "loading coordinator" Have two people in case one is not in attendance. The loading coordinator will be out by the trailers documenting what horses get in the trailer and confining the destination of the trailer.
- Identify a "receiving coordinator" Have two people in case one is not in attendance. They will head to the evacuation site to oversee horses getting placed in stalls and keeping our group together.
- Send enough feed for 3 days to the evacuations site as well as water buckets, wheel barrow and muck rakes. The evacuation committee will identify someone to transport feed (a maintenance worker or boarder/EQ member)
- Boarders will need to coordinate at the time of evacuation to create a schedule for care taking of the horses at the site. There are always volunteers on site but it is best to take care of your own horses.

Notifications and Postings

- Inform boarders that it is their responsibility to have a plan to take care of their horse(s) in the event of a disaster.
- Create a bulk email list so that you can send an emergency email to boarders without entering each one's email address.
- Create a bulk texting list so that you can send an emergency text message to all boarders without dialing each one's phone number.
- If not possible, assign a dependable person to call or text message all boarders. Don't rely on a multi-person calling tree to "get the word out."
- Post detailed instructions in several locations (including the barn entrances, office or tack room) to ensure the Emergency Plan is available to boarders, employees, emergency workers, and volunteers.
- Put emergency contact information in an easy-to-find location and make sure that employees and boarders know where it is. The list should include first responders, veterinarian, boarder and ranch owner contact information, and volunteers who are willing to assist during an emergency.

Severe Weather & Natural Disasters

- Disasters that can most likely result in equine evacuations are: fire, floods, storm force winds, and earthquakes.
- Horses in barns are subject to the flying debris, fire, or building collapse.

- In most disasters horses are safer in large, well fenced pastures (higher than a flood area).

Flood

- Watch for down power lines.
- Look for debris deposited by flood waters before returning horses to stalls, paddocks, and pastures.
- Locate horses on high ground (higher than the flood zone).
- Flash floods rarely allow time for evacuation. Be prepared to quickly move horses to higher ground.
- If storm force winds (55 mph+) are forecast, suggest horses be evacuated before winds get to 40 mph which is considered dangerous for trailering horses.

Lightening

- The safest place for horses during a lightening storm is inside a building. If this is not possible, move horses away from the most elevated location and keep them out of standing water.
- Keep horses out of pastures/paddocks with or under power lines.

Earthquake

- Locate horses in areas distant from buildings and potential falling debris.
- Keep horses outside until aftershocks have subsided.
- Turn off all electricity and propane/gas sources.
- Make sure barn is safe before returning horses

Fire Prevention

- Identify and locate on a barn map all fuel and ignition sources.
- Separate fuel and ignition sources as much as possible. For example, • Move hay away from wiring. • Move stored liquid fuels away from ignition sources. • Remove any fuel or ignition sources that do not have to be in the barn.
- Check hay temperature before storing it in the barn. Hay as baled too wet can become hot and ignite due to microbial activity and spontaneous combustion.
- Post and enforce No Smoking signs.
- Regularly remove weeds/brush on site

Emergency Supplies

- 50 foot cotton rope
- Battery or wind up portable radio
- Duct tape
- Fire extinguisher
- Flashlight with extra batteries
- Ladder long enough to reach the barn roof in case of roof fire
- Rake for clearing vegetation and shovel for throwing dirt
- Chain saw
- Hammer and nails
- Pry bar
- Materials for quick temporary fence repairs
- Sharp knife
- Wire cutters
- Tarps
- A few cans of spray paint (great if needed to write a message or to mark horses)
- Minimum of 100 feet of pre-connected garden hose with spray nozzle
- List of emergency contacts (veterinarians, state and county animal-welfare and emergency response teams)
- At least 3 day supply of hay and if possible water for each horse
- Feed instruction for each horse which can be found in the Barn Binder.
- Clean towels
- Extra halters (leather or breakaway) and lead ropes (with stud chains for extra control) □
- Have Boarders fill out a emergency tag for each horse and keep it attached to their gate for easy attachment to the horse in case of emergency. Update every six months.
- Require boarders to place a halter and lead rope for each horse at the gate of stall.
- Have a updated Emergency contact form for each horse on file and in the barn binder.
- Equine first aid kit including cotton and cotton rolls, disposable gloves, vet wrap, duct tape, telfa pads, betadine, instant cold packs, diapers, antibiotic ointment, scissors, hoof pick, tweezers
- Vicks Vaporub (for horse's nostrils to camouflage smoke smell)

Shelter In Place/Leaving Horses Behind

- Geldings go in large arena. Mares go in top arena. (If sheltering in place and people will be staying present use round pen panels and stall panels as needed to create separate stalls for those who need it.)
- Put out free choice hay for at least 2 feedings in holding area.
- Leave enough water (12 to 20 gallons per horse per day) for the length of time horses will be unattended (at least a three-day supply).

- Remove blankets. Do not leave synthetic (nylon or plastic) gear (including blankets) on horses.
- Put halters on all horses. Use leather or breakaway styles, as nylon halters could snag on debris and trap horses or melt on their face.
- Check that each horse has some form of identification (halter tag, neck or ankle ID band.
- Spray paint horse's name and SVL on it if it does not have ID tag.
- Once horses are removed from barns make sure all barn doors are closed so a loose horse doesn't re-enter.
- In the absolute worst case scenario where it is not safe to leave the horses in the area and there is no time to evacuate horses will be turned loose to increase their chances of finding safety. All horses will have a halter on with a emergency ID tag. Barn doors are to all be shut so no horse can run inside a dangerous building. **AGAIN THIS IS A LAST RESORT AND REQUIRES ALL COMMITTEE MEMBERS APPROVAL.**

Evacuating

- If more trailers are needed reach out for aid.
- All trailers are to enter the North entrance and Exit the East entrance.
- Loading coordinator will be located by the trailers. Take a photo of every trailer leaving have a picture of License Plate and a picture of the horses in trailer.
- Loading Coordinator will have the Barn Binder (this contains emergency contact information for each horse as well as up to date hay feeding instructions) that is located in the supplement room. This will go with the horses to the evacuation center.
- Ready all horses in barn by placing halter on with emergency tag attached and lead rope ready.
- Owners are allowed/encouraged to evacuate their own horses. If they have additional room we ask they take more horses if barn is under evacuation. If owner is evacuating loading coordinator will document this.
- Send feed and water buckets to evacuation site.
- Evacuation sites include Victorville Fairgrounds. If the Fairgrounds is full or at risk Hesperia Lakes Equestrian Camp.
- Send receiving coordinator to the evacuation site to receive horses and keep track of where each horse is, trying to keep them all stabled by each other.
- Once the last horse leaves close barn doors. Turn power and gas/propane off.

Equine Emergency Contacts

Owner: _____

Address: _____

City, State, Zip: _____

Phone 1: _____

Phone 2: _____

Email: _____

If owner is unavailable, contact:

Name: _____

Phone: _____

Veterinarian

Name : _____ Alternative: _____

Phone 1: _____ Phone 1: _____

Horse Name-

Description-

Special Concerns-

Stall Number-