



**Spring Valley Lake Association**  
Administrative Monthly Report  
Board of Director's Regular Meeting  
June 28, 2016

- Don't wait until the last minute to register your boat. Several items are required to register the boat. You must also have Public Safety do a safety inspection as part of the registration. Boat slips are almost completely rented out.
- Weed abate letters have been sent to owners of empty lots.
- All Governing Documents and financials are available on the association web-site.
- Volunteer on a committee and help your community! All committee members must reapply in May. Applications are available on-line and in the Association Office.
- Sign-up for e-blasts; contact the association office to sign-up. All we need is your email address. A lot of information is communicated through emails. You also will find information about the association on our web-site, the association face-book page and in the Breeze.
- Always have your membership card with you when you are on association property.
- Do not give your guest cards to your tenants. Tenants must apply for their own membership.
- Just a reminder that guest cards are blue and member cards are green. New cards are not reissued each year.
- Pet tags are issued at the Association Office and at Public Safety. The tags are free. Keep contact information up to date.
- Please let the association know if you change your phone number. If there is an emergency we need to have a way to contact you.
- Garage/Yard Sale Permits are issued and monitored by Public Safety. Public Safety issues the permits; they are located in the Community Building on Rolling Ridge Drive. Each property is allowed 4 yard/garage sales each year. They must be 30 days apart and can be up to a 3 day consecutive duration.
- Regular office hours are Tuesday through Friday 7:30 am to 6:00 pm.

Have a safe 4<sup>th</sup> of July,

Jeanene Beam  
Director of Admin & HR