



Spring Valley Lake Association  
13325 Spring Valley Parkway  
7001 SVL Box  
Spring Valley Lake, CA 92395-510

Dear Spring Valley Lake Property Owners;

Re: Facility Rentals

Thank you for requesting information about Spring Valley Lake's facilities. The Association staff is happy to provide the SVLA Rules and Regulations regarding the usage of our facilities.

The Board of Directors is responsible for the maintenance, enhancement and protection of the Association assets and we enlist your cooperation in doing so. Use of the Association's facilities entails responsibility from the lessee, which requires all items must be checked before and after a scheduled event. For events at the Community Building and Equestrian Clubhouse, a checklist will be provided before and after an event that both the lessee/lessor and the attending Public Safety (Security) Officer must sign.

We ask for your cooperation in policing your activities and the immediate area of your event to maintain cleanliness. The Association staff does not provide cleaning services after your event; therefore, it is your responsibility to clean the premises. Please make sure all areas including the kitchen and restrooms are properly maintained in an efficient order. Bring a mop, broom, dustpan and any other necessary items for insuring adequate cleaning of the facilities.

Rules and Regulations 14.7 states:

"A checklist will be completed at the beginning and the end of the function by a SVLA Community Patrol (Security) Officer, and signed by the sponsoring member. Lessee is responsible for the cleanup or removal of all items at the site on the day of the event. See SVLA staff for cleanup and responsibility checklist at the time of reservation. If all conditions are met, the deposit will be refunded within two weeks."

For your assistance, a facility checklist is provided for your review. We ask that you please comply with the requirements of this form and assist Public Safety (Security) and the Association in maintaining your SVLA amenities.

Thank you,

*Spring Valley Lake Association*