



**Spring Valley Lake Association**  
Administrative Monthly Report  
Board of Director's Regular Meeting  
February 24, 2015

- Meet Your Candidates will be Wednesday, March 18, 2015 at 6:00 PM
- Candidate information will be posted after February 27, 2015 which is the deadline to withdraw from candidacy.
- Boat registration began January 2<sup>nd</sup>. The tags are good for the calendar year. So register early. Be sure to schedule the inspection with Public Safety and to call the Association office to see what items will need to be updated in the file.
- On your statement from Total Property Management is a temporary password. Log-in to Total and set-up your account. You are then able to view your account, change contact information and pay your assessments on line with Total. Payments may also be made in the association office or by mail. If you mail your assessment payment, be sure to put your account number on the check. Check or money order is only accepted in the Association Office.
- Sign-up for e-blasts and/or the e-breeze; contact the association office to sign-up. All we need is your email address. A lot of information is communicated through emails.
- There are two marina slips #74 and #75 as Courtesy Slips that are available for registered boats to use for a maximum of two hours.
- Dog tags are issued at the Association Office and they are free. Keep contact information up to date.
- Garage/Yard Sale Permits are issued through Public Safety in the Community Building on Rolling Ridge Drive.
- All the governing documents are available on the web-site.
- The office is open Tuesday through Friday 7:30 am to 6:00 pm.

Respectfully,

Jeaneen Beam  
Director of Admin & HR

