Facility Rate Sheet

Last Name	
Acct #	
Event Date	

Public Safety will go over Check-in and Check-out procedures for your event

If required, additional charges will be deducted from the deposit such as clean-up fees at **$35.00 per hour, per staff worker**

Fees	**Cost**	**Charge**
Non-Refundable Booking Fee	$55.00	

Rental Fees	**Cost 8 Hrs.**	**Cost 4 Hrs.**	**Charge**
(Rental Times)	**(7am-3pm/4pm-12am)**	**(9am-1pm/4pm-8pm)**	
Community Building Meadowlark Hall	$575.00	$325	
Community Building Palm Room	$180.00	$125.00	
Equestrian Clubroom	$200	N/A	

Additional Holiday Fees * includes Holiday & Holiday Weekend*	**Cost**	**Charge**
All Rooms (CB, EQ)	$275.00	

Security Deposit	**Cost**	**Charge**
Community Building Meadowlark Hall	$500.00	
Community Building Palm Room	$250.00	
Equestrian Clubroom	$225.00	

Sanitation Fee	**Cost**	**Charge**
Community Building	$150.00	
Equestrian Clubroom	$85.00	

***Public Safety Officer – Check-In / Check-Out**	**Cost**	**Charge**
MLH: 0-99 guests MLH: 100 guests & more PR/ EQ: if Alcohol/Gambling *PS does not stand in room throughout event, will assist in room requests	**$275** **$425** **$275**	

Rental Items	**Cost**	**# Needed**	**Charge**
Round Tables 60” *seat 8 people	$8.00 each		
Long Tables 8’x30” * seat 10 people	$8.00 each		
Chairs CB / Chairs EQ (Gray)	$1.50 each		
Set-Up / Take-Down Fee	$100		

Additional Items	**Cost**	**Charge**
Podium	$10.50	
MLH Oven/Stove	$75.00	
EQ Oven/Stove	$25.00	
ABC Permit (Must be provided by event holder- organizations use only)	N/A	

All events must be booked within the corresponding time frames. All bookings need to include set-up and break down time, no additional time will be granted. Please be advised that actual amount of booking may be greater. For the most accurate pricing we advise that you contact the Association Office prior to booking.

Total Amount Due	
Amount Paid	
Balance	

Effective 11/1/2026